

Guideline for the shareholders on identity verification and procedures of attending the 2021 Annual General Meeting of Shareholders via electronic method (E-AGM)

As the Company will hold the 2021 Annual General Meeting of Shareholders via electronic method (E-AGM), pursuant to the Emergency Decree on Electronic Meeting B.E.2563 (2020), on Friday, April 30, 2021 at 10.00 hrs. at No. 200, Moo 4, 9th floor, Jasmine International Tower, Chaengwatana Road, Tambon Pakkret, Amphoe Pakkret, Nonthaburi 11120, the Shareholders or the proxies who wish to attend this E-AGM are requested to state your intention and submit the identity documents specified below to the Company within April 22, 2021.

Identity Verification

1. Individuals

1.1 Thai Shareholder

Identity documents required:

- (a) Identity Card of shareholder (citizen identity card, civil servant identity card, state enterprise identity card or driver license card);
- (b) For the case of granting proxy: a copy of identity card of the proxy grantor and identity card or passport (in case of foreigner) of the proxy holder

1.2 Foreign Shareholder

Identity documents required:

- (a) Passport of the shareholder
- (b) For the case of granting proxy: a copy of passport of the proxy grantor and identity card or passport (in case of foreigner) of the proxy holder

2. Corporations

2.1 Thai Corporation

Identity documents required:

- (a) Copy of affidavit issued by the Department of Business Development, Ministry of Commerce, dated not more than 30 days
- (b) Copy of identity card or passport (in case of foreigner) of the authorized director(s) who signed the proxy, including identity card or passport (in case of foreigner) of the proxy holder

2.2 Foreign Corporation

- (a) Copy of affidavit
- (b) Copy of identity card or passport (in case of foreigner) of the authorized director(s) who signed the proxy, including identity card or passport (in case of foreigner) of the proxy holder

All the copies of the documents must be certified. Documents issued outside Thailand should be certified by a notary public.

Proxy Process

1. There are 3 proxy forms.
 - Form A : General proxy form which is easy and not complicated
 - Form B : The proxy form which provides more definite details of the authorization
 - Form C : The proxy form, used only by foreign investor shareholders appointing Thai resident as a custodian and safe keeper of the shares
2. Foreign investor shareholders who appoint the Thai resident as custodian and safe keeper of the shares can use any one of the following proxy forms :- Form A, Form B or Form C ; whereas, other shareholders can use only one type of proxy, Form A or Form B.
3. Only Proxy Form B is enclosed with this invitation letter. Any shareholder who would like to use Proxy Form A or Form C can contact the Corporate Secretary Administration Section of the Company, telephone number 0 2100 8232 or download them from the Company's website (www.jts.co.th)
4. The shareholders who are unable to attend the meeting in person may be present by proxy by appointing the person whom you deem appropriate or any of the Independent Director of the Company to attend the meeting and vote on your behalf.

The shareholders may specify, in the Proxy Form, three persons as your proxies as in case that any of them is unable to attend the meeting, other proxy holders whom you have authorized can attend the meeting instead. However, only one proxy holder can attend the meeting.

The Independent Director of the Company whom the shareholders may appoint as proxy holders are as follows:-

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|---|---|
| 1) Mr. Raks Unahabhokha, | Independent Director |
| Age | : 82 years |
| Residing at | : 6, Soi Rama IX 41 (soi 12 Seree 2), Suan Luang, Suan Luang, Bangkok 10250 |
| 2) Acting Second Lieutenant Annop Suthakavatin, | Independent Director |
| Age | : 79 years |
| Residing at | : 101, Soi Phahonyotingolf, Jatujak, Jatujak, Bangkok 10900 |
| 3) Ms. Chaovana Viwatpanachati, | Independent Director |
| Age | : 60 years, |
| Residing at | : 425, Soi Nawamin 27, Khlong Chan, Bang Kapi, Bangkok 10240 |
5. For the benefit and the right to attend the meeting, please complete the information, sign the proxy form and affix a 20-Baht stamp duty upon it. The shareholders are also requested to provide certified copies of both the grantor's and the proxy's identity cards and attach them to the Proxy Form (except for the case that the shareholders choose to appoint the Company's audit committee as their proxies).
6. The Company reserves the right to reject the proxy form therein stated the number of shares, exceeding the number of shares shown in the share registration book.

How to submit the shareholders' identity documents

It is requested that the shareholders or the proxies submit the signed identity documents and notice of the meeting (the page with QR Code) and the signed proxy forms (in case of appointing the proxy) to the Company via E-mail: ir_jts@jasmine.com or to

Coporate Secretary Adminstration Section, Jasmine Telecom Systems PCL.
No. 200, Moo 4, 9th Fl., Jasmine International Tower, Chaengwatana Road, Tambon Pakkret,
Amphoe Pakkret, Nonthaburi 11120.

within April 22, 2021.

After the Company has already verified the list and the information of the shareholders as of the latest Record Date, the Company will send the Username and the Password to the shareholders or the proxies via e-mail addresses that they have previously given to the Company so that they can log in to enter the Electronic meeting program for the 2021 AGM (E-AGM). The Company would like to seek for the shareholders' kind cooperation to proxy the Company's Audit Committee to attend and vote on your behalf instead of attending this online meeting yourselves.

Procedures and methods to attend the Electronic EGM meeting (E-EGM)

Prior to the Meeting Date

1. The shareholders or the proxies, who already stated the intention to attend the 2021 AGM, to be conducted via electronic method, are requested to download the E-AGM Meeting Program from www.conovance.com/download.php, starting from April 22, 2021 onwards and also prepare the followings:-
 - Computer/Notebook/Tablet (*Windows OS only*): Windows XP/7/8/10
 - Internet Bandwidth 3.0 Mbps.
 - Microphone and camera to identify yourself before the commencement of the meeting
2. The shareholders or the proxies can download the manual of the E-EGM Meeting Program from www.conovance.com/support.php, starting from April 22, 2021 onwards. The system supports both the E-Meeting and E-Voting, facilitating the shareholders who attend the meeting in person or by proxy (Proxy Form B is set out in Enclosure No. 5)

Sending questions in advance

The shareholders who are interested in sending questions in relation to the agenda items proposed for the 2021 AGM in advance, are requested to send your questions to the Company within April 27, 2021 only via e-mail: ir_jts@jasmine.com. Relevant questions will be recorded in the minutes of the 2021 AGM. Nonetheless, the shareholders or the proxies who attend the meeting can still raise questions during the meeting, on the meeting date.

The Meeting Day

On April 30, 2021, the Meeting Date, the electronic registration system will be open for the shareholders to register to attend the Meeting at 08.00 hrs. The meeting will commence at 10.00 hrs.

Vote Casting Process

1. The Chairman of the Meeting shall propose the shareholders to cast the votes for each agenda item.
2. Only the shareholders who wish to vote for disapproval or to abstain your vote are required to accordingly put a tick in the checkboxes, specifically provided for disapproval or abstention, to facilitate the vote-counting system.
3. In the case whereby the shareholders disagree with the proposed matter, but do not put any mark to indicate this intention, it will be assumed that such shareholders approve the agenda items as proposed by the Chairman of the Meeting.

Vote Counting Criteria

1. One share is counted as one vote. The majority of the votes shall be deemed a resolution, except as specified otherwise by law. In case of a tie of votes, the Chairman of the Meeting shall have the right to cast a deciding vote.
2. The vote counting result of each agenda item is derived by deducting the votes for disapproval and abstention, cast by the shareholders during the Meeting, from the total votes of the shareholders and the proxies, attending the Meeting, that are recorded prior to the meeting commencement.

The Company will take the video and audio recording of the whole proceedings of the 2021 AGM. The shareholders who are interested in obtaining the video file can make a request to the Company, 3 business days after the meeting date.

Contact Channel

1. **Post:**
Corporate Secretary Administration Section, Jasmine Telecom Systems PCL.
No. 200, Moo 4, 9th Fl., Jasmine International Tower, Chaengwatana Road, Tambon Pakkret, Amphoe Pakkret, Nonthaburi 11120.
2. **E-mail:** ir_jts@jasmine.com
3. **Tel:** 02 100 8300 ext.8232 (Corporate Secretary Administration Section)